

# GOVERNMENT OF THE DISTRICT OF COLUMBIA



## MEMORANDUM

**TO:** Adrian M. Fenty, Mayor  
Dan Tangherlini, City Administrator

**FROM:** Kevin Donahue, CapStat Director

**DATE:** February 19, 2008

**SUBJECT:** Action Items from CapStat Session 2.19.08

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On February 19, 2008, Mayor Adrian M. Fenty conducted a CapStat on the Child and Family Services Agency. This memo identifies specific action items committed to during the CapStat session.

### Child and Family Services Agency

1. Provide more detailed information about the increase in investigations during 2008, including the type of investigation and how many of the allegations leading to the investigations have been substantiated. **(Deadline: March 19, 2008)**
2. Provide data on removals dating back to FY04, including removals that occur from foster homes. **(Deadline: February 29, 2008)**
3. Provide data on the growth in staff over time (dating back to FY04 if possible), including the number of social workers, the number of “non-social worker” personnel, and caseloads per social worker. **(Deadline: February 29, 2008)**
4. Follow up on the concerns raised by the Mayor as the result of his recent neighborhood walk-through **(Deadline: February 20, 2008)**
5. Outline a plan to increase the level and quality of care at group homes **(Deadline: March 19, 2008)**
6. Provide the Mayor with CFSA’s FY08 strategies to improve agency performance related to the amended implementation plan. **(Deadline: March 7, 2008)**

### DC Public Schools

7. Ensure that DC public schools fully cooperate with CFSA social workers and investigators, as long as defined protocols are followed **(Jointly with CFSA. Deadline: February 20, 2008)**

### **Follow-up session:**

- Report on follow-up items by March 21, 2008
- Session on Child Fatality Review Committee reforms in early March